

## Request for Expert expenses

Principal Investigator	Institution (Dept)		Name			
Banking Information	Name(Beneficiary)	(Signature)	Position			
	Institution (Dept.)		Passport No.			
	Phone No.		Beneficiary Address			
	E-mail		A/C No.			
	Bank Name		Swift Code			
Lecture Information	Bank Branch Address					
	Date		Place	Online Zoom		
Payment	Seminar Title					
	Honorarium	Travel Expenses			Total	
	\$500	Airfare	Transportaioion	Perdiem	Accomodations	\$500
<p>▶ Korea University Office of Research and Industry-Academic Cooperation is retaining your personal information (including personal identification number) for research management purposes.</p> <ul style="list-style-type: none"> <li>▪ Essential information: name, affiliation, position, account number, personal identification number, nationality, phone number, E-mail.</li> <li>▪ Purpose of the information retaining: research management related affairs including payment of the personnel expenses and incentive, tax affairs report, career certificate issuance.</li> </ul> <p>▶ The collected personal information is maintained for five years in accordance with the provision of article 28 (preservation of the related documents) of the &lt;Korea University research funds management regulation&gt;</p> <p>▶ You can disagree the collection of the personal information. In this case, however, payment of the personnel expenses and incentive can be restricted.</p> <p>○ Do you agree with the collection of your personal information and its utilization? <span style="float: right;">Agree <input type="checkbox"/> Disagree <input type="checkbox"/></span></p> <p>○ Do you agree with the collection of your personal identification number and its utilization? <span style="float: right;">Agree <input type="checkbox"/> Disagree <input type="checkbox"/></span></p> <p>▶ Korea University Office of Research and Industry-Academic Cooperation is treating the personal information in accordance with &lt;purpose of the personal information collection/utilization&gt;, and does not provide the personal information to a third party without the prior consent of the user. However, the information can be provided to a third party in case of the following.</p> <ul style="list-style-type: none"> <li>▪ The user have agreed the provision of information to a third party beforehand.</li> <li>▪ The provision is required by the legislation.</li> <li>▪ Receiving an agreement is significantly difficult due to economical/technical reasons, during the fulfillment of a contract about the provision of services.</li> <li>▪ The provision of information is required anonymously, during the purpose of statistics producing or academic research.</li> </ul> <p>○ Do you agree with the provision of your personal information to a third party? <span style="float: right;">Agree <input type="checkbox"/> Disagree <input type="checkbox"/></span></p>						

\* Attachment: **Personal history, Copy of ID card or passport, Copy of bank book, Lecture materials**

**Korea University Office of Research and Industry-Academic Cooperation**